

# **Brewin Portfolio Service**

Junior ISA and Child Trust Fund (CTF) Transfer Form

# **INSTRUCTIONS FOR COMPLETION:**

- This form should be completed by the person who is the Registered Contact for the Junior ISA/CTF.
- Please fully complete all Sections (i.e. 1, 2 and 3) in all circumstances.

Applicant's Details

Title

First Name(s)

Surname

Date of Birth

Country of Birth

Permanent Residential Address

Postcode

Country

Daytime Telephone Number

Email address

Child's Details

### I apply to transfer a JISA/CFT for:

Child's Title

Child's First Name(s)

Child's Surname

Date of Birth

Country of Birth

Permanent Residential Address

Postcode

Country

Child's National Insurance Number (if they are over 16 and have one)

#### **Existing JISA/CTF Manager Details**

Name and address of JISA/CTF Manager in full

Postcode

Telephone Number

CTF

#### **JISA/CTF Transfer Details**

I wish to apply to transfer my existing ISA(s) to Brewin Portfolio Service. I request that you provide them with details of my ISA(s) and authorise you to transfer the securities within my ISA(s) in accordance with instructions given by Brewin Portfolio Service:

 Type of ISA
 Cash JISA
 Stocks and Shares JISA

 Current Tax Year
 Reference Number

 Previous Tax Year(s)
 Reference Number

# **Child's Unique Reference Number**

JISA/CTF Transfer Details				
Partial Transfer Yes *	No	If Yes, please state percentage or amount:	% or	

\*Partial transfers can only be done if they are previous years' subscriptions and you are moving the subscription between different JISA types (Cash JISA to Stock and Shares JISA). CTFs must be transferred in full.

Please provide further instructions if neccessary:

This transfer is to be made in the form of cash

- 1. wait for the full notice period to end, or wait until redemption (whichever is relevant) before going ahead with this transfer OR
- depending on the terms and conditions, carry out the transfer as soon as possible I accept any consequential loss of income, capital or charges that may be applied\*\*

\*\* Please note that your existing JISA/CTF Manager may charge you to transfer. Your existing JISA/CTF Manager may require that your holdings are sold and the transfer is made in cash. If this is the case there may be a period of time when you are not invested. Should you wish to clarify either of these points, you should contact your existing JISA/CTF Manager.

#### Please read this section carefully before you sign and date the declaration.

Our Brewin Portfolio Service Terms ("BPS Terms") and our standard Stocks and Shares Junior ISA terms and conditions ("JISA Terms") apply to the provision of our JISA services. For your own benefit and protection you should read the BPS Terms and Conditions JISA Terms contained in the 'Our Agreement With You' booklet carefully before signing the declaration below. You should also read the Key Investor Information Document (KIID) relating to each fund held in your selected portfolio, as set out in the Brewin Portfolio Service Brochure. The KIIDs are available free of charge from the BPS Customer Services Team or from www.brewin.co.uk. If there is something that you do not understand, please contact the BPS Customer Services Team on 0333 207 9003 or via email at customer.services@brewin.co.uk.

If the transfer from the CTF is not successful, any JISA that has been opened on a provisional basis to accept the transfer will be invalid, and any subscriptions to the provisional JISA will be returned. The CTF status will remain intact.

#### I DECLARE THAT:

- 1. This application is to transfer to BPS a Junior ISA ("JISA") for the child named in Section 2 ("the Child").
- 2. I confirm that any future investments I make into the JISA, belong to the Child.
- 3. I am aged 16 or over.
- 4. I am the Child, or have parental responsibility for the Child.
- 5. I will be the registered contact for the JISA.
- 6. I have not subscribed and will not subscribe to another Stocks and Shares JISA for the Child.
- 7. I am not aware that the Child has another Stocks and Shares JISA.
- 8. I will not knowingly make any JISA subscriptions for the Child that will result in the annual JISA subscription limit being exceeded.
- 9. I understand that the portfolios are invested in equities, the value of which can fall as well as rise.
- 10. I have read and agree to be bound by the BPS Terms and JISA Terms as set out in the 'Our Agreement With You' booklet.
- 11. The information I have provided in this application form is true to the best of my knowledge.
- 12. I will notify BPS without delay as soon as I become aware that any of the information provided in this Transfer form is incorrect or becomes incorrect.
- 13. I have read the latest Key Investor Information Document (KIID) relating to each fund held in the portfolio which I have selected.

#### I AUTHORISE BPS:

- To use the information contained in this JISA Transfer Form to construct a portfolio on my behalf in accordance with the JISA Terms which I have read and understood
- To invest the monies that are transferred to the Brewin Portfolio Service in the specific portfolio of funds chosen by me and detailed in the Brewin
  Portfolio Service Brochure"
- To rebalance the portfolio on the basis set out in the Brewin Portfolio Service Terms
- To hold, or arrange a suitable third party to hold, the Child's subscriptions, JISA investments, interest, dividends and any other rights or proceeds in respect of those investments and cash
- To make on the Child's behalf any claims to relief from tax in respect of the JISA investments.

#### FOR A CTF

- I authorise my existing CTF provider as specified above to transfer the CTF (unique reference number above)
- I authorise my existing CTF provider to provide (new JISA provider) with any information, written or non-written,

## concerning the CTF and to accept any instruction from them relating to the CTF being transferred

#### **Registered Contact Signature**

#### Date

# Contact us

Monday – Friday 08:00-18:00 and Saturday 08:00-12:00 T: +44 (0) 333 207 9003 E: customer.services@brewin.co.uk

Brewin Portfolio Service Sixth Floor, Atria One 144 Morrison Street Edinburgh EH3 8BR

#### W brewin.co.uk/bps

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